

Expenses rules

Directors meeting

La Seu d'Urgell 18 May:

Funded by the EU programme CARES

One director per member organisation may participate.

No participation fee.

Accommodation is covered.

Joint dinners on Sunday 17 and Monday 18, breakfast of 18 and 19, lunch and coffee breaks of 18 are covered.

Travel costs support for directors meeting participants up to 300 eur.

Please use the specific expense claim form and respect its rules (with invoice and boarding passes).

Organised transport from Barcelona airport on 17 May is covered. Details will be provided closer to the meeting, for organisational purposes, it is very important to communicate correct arrival hours in Barcelona airport.

Organised transportation from La Seu d'urgell to Andorra-la-Vella is covered

Extension of nights or meals or transport will be at participants cost.

Regional Conference 2020

Andorra-la-Vella (Andorra) 19-20 May

Expenses to take into account for member organisations:

Participation fee: €150 per participant

Accommodation and meals:

€200 for the night of 19 May (single room and breakfast) + lunches on 19 and 20 + coffee breaks

Joint dinner of 19 May is kindly offered by our Andorran colleagues, a joint dinner on 18 May in Andorra is offered for those joining only the Regional conference

Organised transport from Andorra to Barcelona on 20 May is covered, for organisational purposes, it is very important to communicate correct departure time in Barcelona airport.

Travel costs is at participant's cost

Extension of nights or meals or transport will be at participants cost.