1. **Scope and vision**

2. **Making a case for KM: *Caritas and Knowledge management* :**

3. **Definition of KM**

4. **Context – where is the initiative coming from**

5. **Assessment of where we are now (September 2018)**

6. **Content/plan: short- term and quick wins**

7. **People and roles for KM structures**

8. **Measurement**

Indicators for measuring these elements:

INDICATOR	MEASUREMENT	TARGET 2020	TARGET 2021