

The knowledge that we accumulate during our processes, has great potential in the development of people and actions carried out by our organization, at strategic and operational level.

Manage knowledge oriented to learning, consist in identify, manage and share, organization knowledge, so that it can be used more productively to:

- Maximize our work results and impacts
- Use, expand and optimize the learning
- Share the learning between people.
- Spread the learning to multiply the impact.

As a pilot project, we present the proposal to disseminate the results of the evaluation of the CDF:

PROPOSAL TO DISSEMINATE THE EVALUATION RESULTS	
<b>DESCRIPTION</b>	To create a video to disseminate the evaluation “Caritas development fund” results, to share the learnings and improve the processes.
<b>OBJECTIVES</b>	<ol style="list-style-type: none"> <li>1. Disseminate the evaluation results.</li> <li>2. Impulse the Exchange of experiences and learning between the members of Caritas Network.</li> <li>3. Improve the processes led by Cáritas Europa and others members of Cáritas Network.</li> </ol>
<b>PUBLIC OBJECTIVE</b>	<ol style="list-style-type: none"> <li>1- Caritas Network (directors, institutional development technicians...)</li> <li>2- Others organizations interested in this topic.</li> <li>3- Beneficiaries of the CDF.</li> </ol>
<b>IDEAS TO COMMUNICATE</b>	Importance capitalization experiences of evaluation to improve our processes. Selection different topics about evaluation results. Although there isn't a specific number of topics, we recommended select few (maybe 5-6 maximum). These topics can also be grouped later if there are many issues.
<b>PEOPLE TO INTERVIEW-video</b>	The actors that have been part of this initiative (at least 10 people) will be interviewed. The profile of the interviewees must be: <ol style="list-style-type: none"> <li>1- People who have participated in the evaluation (directors, technicians ...).</li> <li>2- People with knowledge in the topic (of the Caritas Network).</li> <li>3- Beneficiaries of the fund</li> </ol>
<b>QUESTIONS FOR INTERVIEWS</b>	According to the selected topics. Depending on the content, the number of questions will be selected and to whom they are addressed.
<b>SCHEDULE</b>	Estimated time 2 months (September-October), depending on the dedication.
<b>BUDGET</b>	It will depend on whether it's an external contract or is done by Caritas (communication staff).
<b>HUMAN / TECHNICAL RESOURCES</b>	Team leader (at least 3 people). Team to create the video (interviews, recordings, edition ...) Audio-visuals equipment / travel, accommodation and meals

	It's important the communication department to spread the video.
<b>DISSEMINATION</b>	It will be disseminated through: 1- Social networks 2- visits in situ 3- Presentations in events of the Caritas Network or other forums
<b>ADDITIONAL INFORMATION</b>	<ul style="list-style-type: none"><li>• The video should be subtitled in English, Spanish and French, in order to be disseminated throughout the Caritas Network.</li><li>• The maximum duration of the video should be 30 min. Maybe also make short videos (maximum 2 min) with ideas strength.</li></ul>

Phases of the process:

